

INGRAHAM INSTITUTE SR. SEC. ENGLISH SCHOOL **PROCEDURE FOR REGISTRATIONS AND ADMISSION**

Ingraham Institute Sr. Sec. English School Kasimpur Road, Satha offers educational Opportunity to children from all communities irrespective of caste, religion of social status.

Eligibility :

- For Nursery, a child should be 3+ on 31st March of the concerned academic session.
- For L.K.G a child should be 4+ on 31st March of the year of admission.
- For class U.K.G , a child should be 5+ on 31st March of the year of admission.
- For class 1, a child should be 6+ on 31st March of the year of admission.

Note :

- **Registration does not guarantee admission.**
- **Duly filled form in all respect must be submitted along with the following documents:-**
 - 1- Attested copy of Birth Certificate issued .
 - 2- 03 passport size photographs.
 - 3- 01 joint photograph with both the parents.
 - 4- Photocopy of the vaccination card.
 - 5- Proof of residence.
 - 6- Photocopy of previous years report card (for class 1 onwards).
 - 7- Latest fee receipt of the present school (for class 1 onwards).

ADMISSIONS PROCEDURE

- 1- Admission to the school is granted after a selection test, for which advance registration is mandatory.
- 2- The school authorities reserve the right to admit students and assign them to a particular class or section.
- 3- A satisfactory proof of date of birth must be submitted at the time of admission.
- 4- The date of birth once recorded in the application form cannot be altered.
- 5- Students seeking admission from other school must produce a duly signed transfer certificate from their previous school.